



East African Standby Force

Terms of Reference: Consultancy for the Development of EASF Early Warning Dynamic Indicators

22nd May, 2024 to 21st June 2024

Contracting Authority: EASF Secretariat

1. Introduction

The purpose of the Terms of Reference is to outline areas of assessment to guide consultancy works aimed at developing a EASF Early Warning Dynamic Indicators. The document begins with background information and also defines the overall objective, scope of engagement, methodology, expected output, and reporting requirements.

2. Background

The Eastern Africa Standby Force is mandated to enhance peace and security in the Eastern Africa region. It is one of the five regional multidimensional Forces of the African Standby Force (ASF) consisting of Military, Police, and Civilian components. EASF was established as a regional mechanism to provide the capability for rapid deployment of forces to carry out preventive deployment, rapid intervention, peace support/stability operations, and peace enforcement.

The organization endeavors to contribute to regional and continental peace, security, stability, and enhance regional integration. It also aims to maintain and sustain a fully operational and multidimensional integrated standby force ready to respond to emerging crises.

Intending to achieve the organizational objective of maintaining a well-trained and regularly exercised force, ready to most effectively conduct peacekeeping missions in the region and beyond, EASF has over the years strategically conducted multi-national and multi-dimensional exercises comprising participants from military, police, and civilian backgrounds.

Due to the changing nature of peace and security in the region, including the need to address emerging threats, EASF embarked on expanding and restructuring their capacity, and mandate to accommodate new functions in the field of conflict prevention, management, and resolution. This has created a space to contribute to the implementation of APSA through emphasis on conflict prevention instruments such as expanding the EASF early warning capability to facilitate the

timely prevention of conflicts in Eastern Africa. To effectively do so, the EASF is developing a events based on dynamic indicators that will assist the force to be more responsive to emerging conflicts in the region.

3. Consultancy title

Consultant to develop EASF Early Warning Dynamic Indicators

4. Contracting department

EASF Secretariat, Peace Operations Department

5. Reports to

Head Peace Operations Department

6. Consultancy purpose:

Under the direct supervision of the Head Peace Operations of the EASF Secretariat the consultant is tasked with the overall technical and scientific responsibility to develop an EASF Early Warning Dynamic Indicators for all Member States including developing a systematic way of collecting events based data.

7. Task of the Consultant

Under the direct supervision of the Head Peace Operations at the EASF, and with additional supports from other relevant sections within the EASF the **Consultant** will:

- Review and analyze the AU's Dynamic or Events based indicators including those for other RECs and the EASF Strategic plan 2021 – 2025 in general and peace and security strategy in particular in order to develop the EASF Early Warning Dynamic Indicators for all Member States;
- Engaging in consultations with key stakeholders, including EASF member states, regional organizations, and subject matter experts, through interviews, workshops, and meetings, to gather insights and recommendations.
- The Early Warning Mechanism and the recently developed Panel of Elders are the conflict prevention arms of the EASF and it will be critical to take into consideration these two mechanisms as the indicators are being developed;
- Since threats to peace and security often start from the national level, the link between national and regional issues is fundamental. Thus, the opportunities, capacity and

comparative advantage of EASF to provide support to member countries in matters related to events based conflict prevention must also be considered;

- The experiences of and from other regional institutions such as ECOWAS, COMESA, and SADC will be fundamental in developing the indicators so this must be taken into consideration.
- Explore how relationships can be built between Sub-regional, regional institutions and global Partnerships including the AU, EU UN, amongst others in harnessing events based indicators.
- Facilitate a workshop to collect inputs from Member States and external stakeholders to enhance the indicators.

In addition, he/she shall:

- Provide overall scientific leadership for the project from start to successful completion
- Oversee the day-to-day administration of the project in liaison with EASF
- Participate in all consultative meetings with identified stakeholders towards the success of the project
- Prepare drafts of the Report
- Review drafts of the report as the process develops
- Lead consultations (as required) to get inputs from other institutions
- Collate and collect all documents emanating from consultations and desktop research
- Prepare the drafts and final version of the report

REPORT

- Inception report shall be presented within the first Seven days of the receiving of the ToR
- The first draft report shall be submitted within Fourteen days of the commencement of the work. Followed by a debriefing session to all stakeholders
- The final draft shall be submitted after one week of the comments received from the validation workshop;

- A final report in English will be made at the end of the assignment both in electronic and hard copies

FINAL DELIVERABLES:

The expert consultant will be expected to deliver the following outputs:

1. A report on the Draft EASF Early Warning Indicators by member States and overall regional indicators which shall include a systematic approach towards collecting the data.
2. Way forward in EASF Entrenching Dynamic Indicators
3. A monitoring and evaluation mechanism that includes clear indicators and methods for assessing the effectiveness of the Dynamic Indicators.

TIMELINE AND BUDGET:

The project is expected to be completed within thirty (30) working days from the date of contract signing. The budget for this consultancy, including the consultant's fees, travel expenses, and any other associated costs, will be determined based on the consultant's proposed plan and negotiation.

REPORTING AND COORDINATION:

The expert consultant will report to the designated focal point within the EASF Secretariat. Regular coordination meetings and progress updates will be scheduled to ensure effective communication and alignment with the project objectives.

QUALIFICATIONS AND EXPERIENCE:

The consultant should possess the following qualifications and experience:

1. At least a master's degree in the areas of conflict prevention, management, and resolution; or a related degree that could include economics, social sciences, business development. A PhD would be an advantage;
2. Experience/ knowledge in the functioning of conflict early warning systems in Africa, including those of the AU and other RECs/ RMs;
3. Experience/ knowledge in the peace and security issues within the Eastern Africa region;

4. Knowledge of the emerging EASF Early Warning System (E-WARN) would be an added advantage.
5. Excellent report writing and analytical skills, including being conversant with the relevant computer software;
6. Strong inter-personal skills, good communication and stakeholder management skills;
7. Fluency in English, both written and spoken.

SELECTION CRITERIA:

1. The selection of the expert consultant will be based on the following criteria:
 - a. Relevance and depth of expertise in early warning systems, peacebuilding, and conflict prevention.
 - b. Demonstrated experience in developing frameworks, guidelines, or policies related to early warning collaboration and coordination.
 - c. Familiarity with the Eastern Africa region and understanding of the dynamics and challenges faced by the EASF and its Member States.
 - d. Strong analytical, research, and report writing skills.
 - e. Excellent facilitation, communication, and presentation skills.
 - f. Proposed methodology and work plan for conducting the assignment effectively and efficiently.
 - g. Value for money and cost-effectiveness.

CONFIDENTIALITY:

The consultant shall treat all information obtained during the assignment as confidential and shall not disclose it without prior written consent from the EASF.

INTELLECTUAL PROPERTY:

All materials developed during the consultancy, including the Report, guidelines, and training materials, shall be the property of the EASF.

EVALUATION:

The consultant's performance will be evaluated based on the quality and timely delivery of the agreed-upon outputs.

SUBMISSION DATE: June 21st 2024, PROPOSAL DOCUMENT WITH COST SEALED BY ENVELPE NOT BY ELECTRONICAL EMAIL.

EASTERN AFRICA STAND BY FORCE SECRETARIAT

PO BOX 1444-00502

KAREN, WESTWOOD

KENYA, NAIROBI